



Cothrom Obrach

Job opportunity

Co-òrdanaiche Cèilidh air Chuairt Fèis Chataibh

Fèis Chataibh Cèilidh Trail Co-ordinator

Tuarastail stèidhichte:	£2000
An Urra ri:	Comataidh Fèis Chataibh
Fixed-term fee:	£2000
Responsible to:	Fèis Chataibh Committee

Fèis Chataibh wishes to appoint a Cèilidh Trail Co-ordinator to plan and supervise a tour of a group of young musicians around Sutherland and Caithness for three weeks in the summer of 2016.

The Co-ordinator will be expected to have a flexible approach to hours, with some weekend and evening working essential. Extra provision will be made for expenses relating to telephone, travel and general expenditure which may occur through the period of employment. The co-ordinator will be required to work within an agreed budget. Fèis Chataibh will provide tour transport in the form of a mini-bus with dedicated driver.

Employment will be conditional on an Enhanced Disclosure check being completed to the satisfaction of Fèisean nan Gàidheal.

Applications can be submitted by emailing an up to date CV with a letter detailing experience and suitability for the role to feischataibh@yahoo.co.uk.

Applications are due no later than **5pm, Friday 18th March 2016**.

Fiosrachadh mun Chèilidh air Chuairt | Information about the Cèilidh Trail

Bun fhiosrachadh | Background

The Fèisean nan Gàidheal Cèilidh Trail scheme supports local fèisean in the preparation and delivery of a professional music tour for 16-25 year olds. This scheme allows young people to gain valuable experience of the music profession, develop their skills as traditional musicians and gain a period of employment as a performing musician as well as creating a high quality showcase of local traditional music and song.

Lìbhrigeadh a' Phròiseict | Project Process

Fèis Chataibh Cèilidh Trail auditions will take place on Saturday 16th April 2016 in Golspie with the aim of recruiting a group of six to eight young musicians and singers to the Cèilidh Trail, each aged at least 16 and no older than 25 years old at the beginning of the Cèilidh Trail tour. At least one of the participants must be a Gaelic singer.

Once the Cèilidh Trail participants have been confirmed, local training days should be organised for them. In addition, participants will be required to attend *Fèis Alba* for one week at Plockton, which will be held between 4-8 July and 11-15 July 2016. (The Fèis Chataibh Cèilidh Trail will attend the second week from 11-15th July). Training there will focus on the development of music sets, song arrangements, stage presentation including use of Gaelic language, playing for dancing, sound engineering and workshops to ensure all participants are well prepared before beginning a tour.

Meanwhile the Cèilidh Trail co-ordinator will be responsible for organising a three week tour and providing a full itinerary to Fèisean nan Gàidheal by Monday 30th May. The Cèilidh Co-ordinator will accompany and supervise the group to all performances. Finally, after the tour is completed, Fèis Chataibh will submit a report to Fèisean nan Gàidheal containing full financial information and audience and participant feedback.

Ceòl is Òrain Ionadail | Local Music and Song

Each Cèilidh Trail will be required to develop their knowledge and understanding of the traditional music and Gaelic song of their local area for inclusion in their performances. By doing so, participants will develop a more in-depth knowledge of local material and enhance their performances, allowing audiences to gain a unique experience of the local culture of the area in which the Cèilidh Trail takes place.

Each Cèilidh Trail will be expected to include a range of Gaelic songs in their performance materials. Additional support will be made available to Cèilidh Trail Coordinators to source materials and engage local tradition bearers who can work with participants in their local training days.

Dreachd a' Cho-òrdanaiche | The Co-ordinator role

Each cèilidh trail will employ a co-ordinator to organise and oversee the ceilidh trail project and pull together the various elements outlined above. Please see the attached Job Description for a full account of the co-ordinator role.

Dealbh-obrach: An Neach | Job Description: Personal specification

Deatamach | Essential

- Full driving licence and access to a vehicle
- Good managerial and organisational skills, including IT skills
- Pleasant manner, diplomacy, and the ability to build up good relationships with trail participants, Fèis Chataibh committee and venue staff and volunteers
- Ability to work to deadlines unsupervised and on own initiative
- Basic knowledge of financial record keeping
- Knowledge of and skills in Traditional Gaelic Music
- Ability to set up and run a PA system

Feumail | Additional useful attributes

- A good knowledge of the Fèis movement, and of community arts in the Highlands
- A knowledge of cultural traditions in Sutherland and Caithness
- The ability to speak Gaelic would be an advantage, though language training will be offered to the successful candidate if appropriate

Dealbh-obrach: Dleastanasan | Job Description: Specific tasks

1. Attendance at initial auditions as a member of the panel on Saturday 16th April 2016.
2. Liaise regularly with local Fèis committee to design the Cèilidh Trail tour including initial training events in May/June 2016:
 - a) Responsible for the booking and confirmation of training and tour dates and venues; transport and accommodation
 - b) Ensure that the performers are briefed on all aspects of the arrangements
 - c) Attendance and training support at initial training events in May/June 2016.
3. Liaise with Fèisean nan Gàidheal regarding production of marketing materials
 - a) Provide a finalised tour itinerary and publicity photograph to the Fèis Chataibh committee and Fèisean nan Gàidheal by **Monday 30th May 2016**.
 - b) Distribute posters and marketing materials in a timely fashion to the venues and communities involved.
4. Attend all of the performances to assist with the supervision of the performers and uphold a duty of care for tour participants whilst travelling to/from and taking part in performances
5. Assist Fèis Chataibh Development Officer to increase the use of Gaelic in Cèilidh Trail publicity and at Cèilidh Trail events
6. Implement systems for handling finances and keeping track of administration to ensure that all reports and claims to project funders can be made in a timely fashion
7. Prepare and submit an end of project report, including a financial report and participant and audience feedback, within two weeks of tour completion
8. Attend to all reasonable matters that are required to ensure the success of the project.