

## Traditional Arts Small Grants Fund (Dance, Music, Storytelling) Criteria and Guidelines for Applicants

### An Stòras | The Fund | The Fund

'S e stòras a th' ann an Tasgadh maoinichte le Alba Chruthachail, air a riaghladh le Fèisean nan Gàidheal agus fosgailte do bhuidhnean agus daoine fa leth. Tha Tasgadh a' toirt taic do luchd-ealain traidiseanta obair a chruthachadh, a chur air an àrd-ùrlair, a chur air chuairt no a thaisbeanadh. Gheibhear taic airson leasachadh proifeiseanta agus ionnsachadh cuideachd. Chan fhaighear taic airson uidheamachd a cheannach agus cha ghabhadh an stòras a chur mu choinneamh maoin eile bho Alba Chruthachail.

Tasgadh is a fund devoluit frae Creative Scotland, mainaged by Fèisean nan Gàidheal and open tae organisations and indivedeuals. Tasgadh is designit tae gie an upheeze tae tradeetional airtists and organisations tae mak, perform, tour and shawcase wark. The fund will uphaud professional development projecks an learnin as weel. Tasgadh canna support the purchase o graith and canna be yaised tae maitch ithere Creative Scotland funds.

Tasgadh is a fund devolved from Creative Scotland, managed by Fèisean nan Gàidheal and open to organisations and individuals. Tasgadh is designed to provide support for traditional artists and organisations to create, perform, tour and showcase work. The fund can also support professional development and learning projects. Tasgadh cannot support the purchase of equipment nor can the fund be used to match other Creative Scotland funds.

Fèisean nan Gàidheal has an allocation of £31,500 available for the funding of small traditional arts projects. Although the fund is managed by Fèisean nan Gàidheal, decisions on grants will be made by a panel of advisers named on our website along with a register of their interests. Funds are accessed through a written application procedure and will be monitored and evaluated by both Fèisean nan Gàidheal and Creative Scotland.

### Cò dh'fhaodadh taic iarraidh? | Wha can apply? | Who can apply?

Eligibility is in line with Creative Scotland's guidance on funding available [here](#). In general, individuals (over 18), groups and organisations either based in Scotland, or undertaking work in Scotland, can apply to this fund. Applicants must be able to demonstrate a positive track record in and/or professional commitment to one or more of the traditional art forms:

- **Scottish Traditional Dance**
- **Scottish Traditional Music**
- **Scottish Traditional Storytelling**

Applicants should consider the part their project will play in helping to explore, realise and develop their creative potential, and enrich Scotland's reputation as a distinctive creative nation connected to the world. As a guide, there are some examples of successful applications from past rounds of Tasgadh [here](#).

### Ag uallachadh iarrtais | Plannin an Application | Planning an application

Each applicant may apply for an award of between £250 and £1,000. Applicants who require more than £1,000 should consider applying to the Creative Scotland [Open Project Fund](#).

There are three deadlines for 2019-20:

5pm <b>26 July 2019</b>	5pm <b>25 October 2019</b>	5pm <b>31 January 2020</b>
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**Please note: We normally acknowledge all applications for Tasgadh funding within 48 hours of receipt. If you do not receive an acknowledgement within that timescale please contact us by phone on 01478 613355 to ensure your application has been received.**

If you would like some general information on writing a successful funding application you may find [this briefing](#) from Voluntary Arts helpful.

Some guidance for applicants in relation to Tasgadh funding:

1. You should leave at least six weeks from the application deadline to the project start date.
2. If known, please provide the name of artists or tutors you expect to work with, even if their involvement is dependent on availability and/or securing funding. This will help us assess your application in terms of artistic and creative quality.
3. Creative Scotland is committed to fair pay for artists and you can download guidance [here](#) which also applies to Tasgadh applications. Industry standard rates (Musicians Union, Equity etc) should be offered to tutors/performers and reflected in your budget. It is recognised some artists/practitioners may wish to work for less than those rates because they believe in a project and would like to contribute either free of charge, or for a reduced fee. If that is the case, it is recommended you make their wishes explicit in your application and that your budget reflects, as 'in-kind' support, the contribution of an artist/practitioner by including the difference between the industry standard rate and what they are actually paid. See example budget 4 below. Alternatively, artists should be paid industry standard rates but may elect to donate a portion of their income back to the project.

4. Please think carefully about your budget and consider the appropriateness of costs and income you wish to include. Give as much detail as you can and **ensure you submit a balanced budget**, i.e. income - including the expected contribution from Tasgadh - should match expenditure. See budget examples in page 3 and 4.
5. You must also provide details of all matching funds as well as evidence of 10% generated income. Generated income could take the form of ticket sales, partnership income from another source or the applicant's own contribution.
6. Please be realistic about any sales and ensure they reflect the value of the event or product. For example, we are unlikely to fund you to print 1,000 books if you only expect to sell 25. We would be unlikely to fund the production and promotion of a performance if you expect to attract 20 people paying just £2 each. Be sensible about pricing and the value of the offer.
7. While £1,000 is the maximum grant available, please don't ask for £1,000 if your project can be run on less. Please only ask for what you need. That way more people may benefit from limited Tasgadh funds.
8. Your application and budget may include elements that put the delivery of your project in context. However, when deciding upon the amount of funding to apply for, please bear in mind that Tasgadh funding aims to support the creation, performance, touring or showcasing of Scottish traditional arts, or professional development in the Scottish traditional arts. The panel will prioritise any support towards those elements of an application.
9. Applicants may submit more than one project for consideration but please be aware that competition for Tasgadh funds is such that it is unlikely we will be able to offer more than one grant to an individual or group in any financial year.
10. While applicants may apply for an annual event, or a similar event each year, there is no guarantee that because your project was funded once it will be again. Tasgadh should not be relied upon as a form of regular/core funding.

For the avoidance of doubt Tasgadh cannot:

- Be used to match other Creative Scotland funds.
- Fund album or EP recording projects that have the potential, through sales, to be self-funding although recordings for promotional purposes, that will not be sold, may still be considered.
- Fund film and/or video projects unless the way in which the traditional arts, or artists, will benefit is clearly defined.
- Fund competitions.

In some cases, where further information may be required to make a decision, applicants may be asked to resubmit an application at the next deadline date or may be signposted to [alternative Creative Scotland funding](#) or [other funding streams](#).

Please do not send additional materials by e-mail but list, in Section 4 of the application form, the material being submitted with a Dropbox, MailBigFile (or similar) link where the material can be accessed. If you are sending an application by post please list the additional materials you are including in Section 4.

**If you require clarification on eligibility or assistance to complete your application, please contact Fèisean nan Gàidheal on 01478 613355 or e-mail [tasgadh@feisean.org](mailto:tasgadh@feisean.org) with your query.**

### **Co-ionannachd, Iomadachd agus In-ghabhail | Equalities, Diversity & Inclusion**

Fèisean nan Gàidheal is committed to ensuring equality in all its activities and has a contractual obligation to monitor that commitment. Therefore, we need to collect information which includes questions on age, gender, ethnicity, disability, and sexual orientation - all defined protected characteristics in The Equality Act 2010 - as well as a question on Gaelic language. It is important that you provide this information to assist our reporting in line with the above act and to help us improve our services. We will use this data for statistical reporting only. It is managed confidentially, not personally attributable and will not be shared with any third party for marketing purposes. The information provided will have no bearing on your application for funding and will be processed in accordance with the General Data Protection Regulation and our [Privacy Notice](#). If you do not know some of the information, or if you prefer not to provide it, you can fill in the 'Prefer not to answer' box. Access the questionnaire [here](#).

### **Tagraichean soirbheachail | Successful applicants | Successful applicants**

Fèisean nan Gàidheal will notify all successful applicants approximately 4 weeks after the appropriate submission deadline. Successful applicants will be notified in writing with a letter of offer detailing how the funds will be paid and any conditions attached to the award. Any subsequent changes to project plans must be submitted in writing to Fèisean nan Gàidheal.

Fèisean nan Gàidheal will require the submission of an end-of-project report **within two months of the project end** and may select some projects to evaluate to ensure they are being implemented as planned. We may also feature some completed projects as case studies on our website to illustrate the kinds of projects the fund can assist.

### **Tagraichean neo-shoirbheachail | Unsuccessful applicants | Unsuccessful applicants**

It is anticipated that there may be more qualifying applications than available funding. Fèisean nan Gàidheal and its [panel of advisers](#) will prioritise applications that demonstrate artistic integrity, a well-researched and planned project, community benefit (where appropriate) and legacy of the work (where appropriate).

All unsuccessful applicants will be offered feedback on their application with the reasons for the decision. Unfortunately, due to the anticipated volumes of applications, we will not be able to provide any additional feedback beyond this.

**Tasgadh, Fèisean nan Gàidheal, Meall House, Portree, Isle of Skye, IV51 9BZ**  
**Telephone 01478 613355**  
**E-mail [tasgadh@feisean.org](mailto:tasgadh@feisean.org)**

## BUDGET EXAMPLES

Please pay close attention to points 3 to 8 in the guidance above and note that the figures below are illustrative and not to be used as endorsed rates of pay, ticket prices or similar.



(1) This example includes the requested Tasgadh grant and local authority in-kind support as income to offer a balanced budget. The amount requested will clearly support the traditional arts element of the project.

### SECTION 3 FINANCIAL INFORMATION

Please submit a balanced budget, i.e. income must match expenditure and provide details of all match funding as well as evidence of 10% generated income.

Please list your expenditure (budget)

	£
Storytellers' Fees (£200 per session x 3)	£600.00
Storytellers' Expenses	£180.00
Venue (in-kind from local authority)	£180.00
Posters	£50.00
Press advert	£75.00
Duplication of CD as record of sessions	£25.00
<b>Total planned expenditure</b>	<b>£1,110.00</b>

Please list your income (budget)

(Remember to clearly evidence at least 10% of generated income)

	£
Registration Fees (6 x £10 x 3 sessions)	£180.00
Local authority (in-kind venue)	£180.00
Tasgadh	£750.00
	£
	£
	£
<b>Total planned Income</b>	<b>£1,110.00</b>

Please indicate the amount for which you are applying through this application

**£750.00**



(2) This example does not include the requested Tasgadh grant in income and is, therefore, not a balanced budget. Fees offered to tutors are not at recommended MU rates. While the tutors may have agreed to work for the fee offered their 'in-kind' assistance is not recognised. Promotion costs seem disproportionate and the amount requested is in excess of that required to support the traditional arts element of the project.

### SECTION 3 FINANCIAL INFORMATION

Please submit a balanced budget, i.e. income must match expenditure and provide details of all match funding as well as evidence of 10% generated income.

Please list your expenditure (budget)

	£
Tutor Fees (10 x 1-hour classes @ £30 per hour)	£300.00
Tutor Travel	£120.00
Tutor Food	£120.00
Venue	£260.00
Promotion	£500.00
<b>Total planned expenditure</b>	<b>£1,300.00</b>

Please list your income (budget)

(Remember to clearly evidence at least 10% of generated income)

	£
Registration Fees (6 x £5 x 10 lessons)	£300.00
	£
	£
	£
	£
<b>Total planned Income</b>	<b>£300.00</b>

Please indicate the amount for which you are applying through this application

**£1,000.00**



(3) This example does not include the requested Tasgadh grant in income, so is not a balanced budget. A request is made for the maximum £1,000 available when, clearly, only £330 would be required to allow the project to proceed. Applicant should have sought £330 and included that sum in income.

### SECTION 3 FINANCIAL INFORMATION

Please submit a balanced budget, i.e. income must match expenditure and provide details of all match funding as well as evidence of 10% generated income.

Please list your expenditure (budget)

	£
Performers' Fees (5 x £400)	£2,000.00
Performers' Expenses	£780.00
Venue Hire	£800.00
Promotion & Administration	£950.00
PA and Lighting Engineer	£300.00
<b>Total planned expenditure</b>	<b>£4,830.00</b>

Please list your income (budget)

(Remember to clearly evidence at least 10% of generated income)

	£
Ticket Sales (300 x £15)	£4,500.00
	£
	£
	£
	£
<b>Total planned Income</b>	<b>£4,500.00</b>

Please indicate the amount for which you are applying through this application

**£1,000.00**



(4) This example includes an 'in-kind' contribution from the tutors who have agreed a rate of pay lower than industry standards because they are personally committed to supporting the musical tuition on offer through the project. The 'in-kind' element is calculated as the difference (£5 per hour) between what they would be paid had industry standard rates (£35 per hour) been agreed and what they are actually being paid (£30 per hour).

### SECTION 3 FINANCIAL INFORMATION

Please submit a balanced budget, i.e. income must match expenditure and provide details of all match funding as well as evidence of 10% generated income.

Please list your expenditure (budget)

	£
Tutors' Fees (4 tutors x 6 2-hour sessions @ £30ph)	£1,440.00
Tutors' in-kind contribution (4 tutors x 6 2-hour sessions @ £5ph)	£240.00
Venue (in-kind from local church)	£180.00
Posters	£50.00
Press advert	£75.00
<b>Total planned expenditure</b>	<b>£1,985.00</b>

Please list your income (budget)

(Remember to clearly evidence at least 10% of generated income)

	£
Registration Fees (20 x £7 x 6 sessions)	£840.00
Tutors' in-kind contribution (4 tutors x 6 2-hour sessions @ £5ph)	£240.00
Venue (in-kind from local church)	£180.00
Tasgadh	£725.00
<b>Total planned Income</b>	<b>£1,985.00</b>

Please indicate the amount for which you are applying through this application

**£725.00**